

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20 _____



Tuesday, April 21, 2020
Regular Meeting – Virtual
7:00 pm

RIPLEY UNION LEWIS HUNTINGTON
LOCAL SCHOOL DISTRICT BOARD MEETING
1317 S. Second St.
Ripley, Ohio

1. Welcome/Opening

Subject A. Roll Call

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 1. Welcome/Opening

Access Public

Type Procedural

Yea - Mrs. Huff
Yea - Mr. Oberschlake
Yea - Mrs. Stauffer
Yea - Mr. Wilson
Yea - Mr. Cluxton

Also in virtual attendance was James Wilkins II -Superintendent, Jeff Rowley-Treasurer, Russ Curtis-Technology Coordinator; Kara Williams-Special Services Coordinator; Jerod Michael-MS Principal, Emily Marshal-ES Principal, and Chris Young-HS Principal.

Subject B. Pledge of Allegiance

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 1. Welcome/Opening

Access Public

Type Procedural

"I pledge allegiance to the flag of the United States of America,
and to the republic for which it stands, one nation under God,
indivisible, with liberty and justice for all."

2. Public Participation Resolution

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BEAR GRAPHICS 800.325.8094 FORM NO 10148

Held _____ 20____

Subject **A. Resolution to Declare an Emergency and suspend public participation policy**

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 2. Public Participation Resolution

Access Public

Type Action, Information

Recommended Action To approve a Resolution Declaring an Emergency and Suspending Board Policy relating to Public Participation at Board Meetings in order to protect the board, its officers, and the public as a result of the restrictions placed upon group gatherings as mandated by the Ohio Department of Health and the Center for Disease Control resulting from the COVID-19 pandemic.

Please see resolution attached.

File Attachments

RULH (General) Res. Auth. Suspension of Public Participation Policy.pdf (19 KB)

- Executive Content
- A resolution to change board policy during the Coronavirus school closure in regards to holding school board meetings through the use of electronic means. While this does suspend public participation during these virtual meetings, we strongly encourage any members of the community or public who may have questions regarding matters discussed during this meeting to email those questions or comments to the board president (jeff.cluxton@rulh.us) and/or the superintendent (james.wilkins@rulh.us).
 - We will begin with a board vote on the resolution for this policy change.

Subject **B. Motion and Second**

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 2. Public Participation Resolution

Access Public

Type Action

Recommended Action **(Resol. #04-20-071)** Mrs. Stauffer moved and Mr. Oberschlake seconded upon the recommendation of the superintendent to approve the temporary suspension of the district public participation policy resolution as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0

Yea - Mrs. Huff Motion Carried - Y

Yea - Mr. Oberschlake

Yea - Mrs. Stauffer

Yea - Mr. Wilson

3. Administrative Report

Held _____ 20 _____

Subject	A. James Wilkins, Superintendent Monthly Update
Meeting	Apr 21, 2020 - Regular Meeting - Virtual
Category	3. Administrative Report
Access	Public
Type	Information Report

Superintendent's Report - Respectfully submitted by Jamie Wilkins on April 21, 2020

Vision, Continuous Improvement and Focus of District Work

- A resolution to change board policy during the Coronavirus school closure in regard to holding school board meetings through the use of electronic means. We will begin with a board vote on the resolution for this policy change.
- I have been frequently communicating with each RULH administrator in regard to continued expectations during the Coronavirus school closure and planning for the 2020-2021 school year.
- Mr. Cluxton, Mr. Wilson, Mrs. Stauffer, Mrs. Huff, Mr. Rowley and I attended the OSBA Southwest Region Spring Conference in March at the Warren County Career Center. The RULH Board of Education was presented the "Gold Level" for Effective School Boards and Mrs. Huff was recognized for her 15 years of service as an RULH Board of Education member.
- I would like to thank our teachers and staff for their efforts in continuing the education of our students through virtual means or packets for the past month. Teachers are meeting with students virtually and contacting students and parents.
- I am recommending Mrs. Kara Williams (Special Services Coordinator) and Mr. Bill Frazier (Transportation Supervisor) for two year contracts.

Communication and Collaboration

- I would like to thank the food service team (under the direction of Mrs. Michele Rau) for their efforts in preparing and distributing meals to over 250 students. The team members are as follows: Michele Rau, Barbie Plymesser, Susan Germann, Kathy Turner, Kim Myers, Karen Dunn, Dona Starrett, Kim Maiberger, Jazz Osman, Kerri Eastwood, Kista Franklin, Lori Blackburn, Bill Frazier, Cristy Spradling, and Aberdeen town employees.
- The PrimaryPlus Health Center at RULH Elementary will open on Monday, May 4th. Mrs. Carissa Kirk will be the nurse practitioner and Mrs. Kacey Fowler will be the medical assistant.

Policies, Governance and Compliance

- Tonight there is a special update for existing policy: Control of Casual Contact Communicable Diseases (Policy 8450). This will be a first and final reading. The only addition to the existing policy is the following phrase: "and others designated by the Ohio Department of Public Health". You can view the policy in its entirety in your agenda or on Board Docs.
- A service agreement is being presented for board approval between RULH Local Schools and Child Focus, Inc. for a treatment center to be located at RULH High School. The center will open in the 2020-2021 school year.
- A Memorandum of Understanding between Lewis County (KY) Primary Care Center, Inc. (PrimaryPlus) and RULH Local Schools is being presented for board approval this evening. The MOU provides an outline of the partnership between PrimaryPlus and RULH Local Schools for the new school based health center in the elementary school.
- A resolution regarding Superintendent and Treasurer Authority during the State of Emergency due to Coronavirus is being presented for board approval. This resolution enables the superintendent/treasurer to purchase supplies related to distance learning and student meal distribution. It also allows the superintendent to declare which board employees are deemed essential.
- I attended the Southern Hills Athletic Conference Board of Directors meeting on Tuesday, March 24th.
- I attended the Brown County Superintendent's Meeting on Friday, April 3rd. Superintendents were provided a legal update from Bronson McCord of Ennis and Britton. I also attended the Insurance Consortium meeting at the Brown County ESC on Friday, April 3rd.

Instruction

- A resolution to alter board policy for teacher evaluations is being presented for board approval, and a Memorandum of Understanding between the RULH Education Association and the RULH Board to adjust teacher evaluations is also being presented for board approval. Principals completed a majority of the OTES teacher evaluations prior to the mandated school closure for COVID-19 (Coronavirus). However, the resolution and the MOU provide for alternative pathways to complete the evaluations (that were not completed prior to the school closure for Coronavirus).

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- A resolution in regard to the RULH Grading policy is being presented for board approval. The resolution changes the RULH Grading Policy to "pass/fail" for the final nine week's grading period. This resolution is a result of the school closure for COVID-19 and the resulting virtual education provided to students. The resolution also includes language in regards to the authority of the superintendent in consultation with the high school principal, teachers and counselor is authorized to make any and all decisions about whether a student has successfully completed the high school curriculum or the student's individualized education program and is "on track" for graduation at the time schools were ordered to be closed.
- Teachers are available to parents/students by holding office hours 10:00 a.m. to noon each week day. Parents and students may contact teachers utilizing online platforms or by telephone.
- Administrative discussions of staffing for the 2020-2021 school year have been ongoing. Staffing decisions will be made in the best interest of students while exercising fiscal responsibility.

Resources

- Bargaining sessions were held on March 10th, 11th, and 12th between the RULH Education Association and the RULH Management Committee resulted in a tentative three-year agreement. The RULH Education Association (Teachers Union) have voted to ratify the three-year contract. Tonight the three-year contract is being presented to the board of education for approval.
- On Wednesday, April 15th, Mr. Rowley, Mrs. Kara Williams, Mrs. Marshall, Mr. Michael and I held a Zoom meeting with Mr. Greg Barlow from ODE Hopewell in regard to Title One Funding. We discussed budgeting plans for Title I monies for the 2020-2021 school year.

Executive Content

See Report Attached.

Subject B. Chris Young, High School Principal

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 3. Administrative Report

Access Public

Type Information

R.U.L.H. High School

Board Regort

April 21, 2020

- I am very proud of our students, staff, and community on how they have accepted this new challenge in life and how steadfast they remain to get through it.
- Congratulations once again to the RULH Music Department for being nationally recognized as a 2020 Best Communities for Music Education by the NAMM Foundation. This is the second year in a row. Great job Mr. & Mrs. Brown and Mrs. Kahrs!
- The HS teachers have made all assignments for their classrooms virtual. They have been communicating with students through email to ensure work is getting completed.
- I have office hours Monday, Wednesday, and Friday from 9-12 to assist students with any educational needs they may have.
- Many students have turned in their completed work at the HS. I have a paper sort every time I stop in.
- Prom, Senior Dinner, and Graduation Ceremony Backup Dates have been posted on the calendar and through social media. We are determined to have these events for our students. The dates are as follows:

Prom

Backup Date #1: Saturday, June 13, 2020

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Backup Date #2: Saturday, July 18, 2020

Senior Dinner

Backup Date #1: Thursday, June 18, 2020

Backup Date #2: Thursday, July 23, 2020

Graduation Ceremony

Backup Date #1: Sunday, June 21, 2020

Backup Date #2: Sunday, July 26, 2020

Subject C. Jerod Michael, Middle School Principal

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 3. Administrative Report

Access Public

Type Information

RULH Middle School Board Report

March 2020

- Attendance Report: 94.5% for the year and 92.23% for the last month.
- The month of March has been one for the books, the Middle School was working very hard to get set up to make this testing season one of our best. We were looking at data, cross checking to make sure all standards were covered, and having great discussions around data.
- The Middle School staff worked extremely hard to get everything ready for the extended shut down. When the direction came down that we are going to have a staff meeting; everyone showed up, when I told them about the ELPs; everyone pitched in, when we had to pull together to get Chromebooks ready to send home; everyone pulled together. I am very proud of the staff.

Subject D. Emily Marshall, Elementary School Principal

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 3. Administrative Report

Access Public

Type Information

RULH Elementary. Board Report

April 2020

The first year of RULH Elementary Principal ship has been a true learning experience for me and evidently all of our staff. We've overcome unbelievable obstacles together, and of course the last month has likely caused us to be challenged the most. I don't like to think about not having students back for the month of May, but if that happens, I have no reason to believe that if they chose to do the work supplied, our students will be coming back to school in August as prepared for the next grade as we could possibly make them, given the circumstances.

Let's take a look at how the elementary teachers have provided "remote learning" opportunities for students since last having them inside the school building:

1. Teachers worked collaboratively within their teams and vertically across the school to prepare two weeks of instruction for PreK-4, and in a matter of two days this instruction was printed, stapled and sent home in our students' book bags. The Specials teachers and intervention teachers also supplied instruction to support their classes. The aides in the building deserve a great amount of respect for helping to coordinate all of these materials for students as well.

Held _____ 20 _____

- 2. The Monday before we left, with great thanks to Mrs. Sonner, all students' Chromebooks were organized and sent home with 1st-4th graders. Before being sent home, every student was given reminders and hands on instructions by their homeroom teachers, on how to check email, login to Google Classroom, get to various important learning sites, as well as our school webpage.
- 3. The first two weeks out, students' participated in virtual school unity activities by enjoying the daily challenges directed by their teachers and the building Principal. Facebook has been a wonderful tool for keeping our elementary family close with our community and student's families. Be sure to check out our page to see the events since COVID-19 began.
- 4. The next two weeks included teachers collaboratively preparing Phase 2 packets with their teams and getting those packets/online learning out to students. Phase 2 required us to stretch ourselves a little more out of our comfort zones, as social distancing was intact, and by then the students hadn't been in school for 3 weeks. The first round of parent packet pickup for Phase 2 was a great showing, 91 families picked up work on Day 1 and by the end of the week every family remaining, received a phone call or other notification as to how they could get the work for their students. Huge thanks to Tonya Schweirling for organizing and making those remaining calls for us.
- 5. A great deal of effort has gone into communicating with parents over this time, teachers have not been able to call from homes, so they have used various apps to call, email, and message their students to assure every single student had been contacted and could be accounted for by the distribution of Phase 2 packets. There have been many challenges to keep all staff on the same page, as well as the parents and families, but the positive outcome is that students are continuing to learn and the home/school relationships are stronger than I have ever witnessed.
- 6. Thanks to Mr. Curtis' technology efforts, our teachers and administration have access to various online teaching/ learning platforms to utilize. These tools open the door for more than just packets for students to learn from, they are now able to see and hear their teachers providing instruction and in some cases, see their friends live online.
- 7. Preparation of Phase 3 instructional units has been where the true creativity and collaboration across the school has flourished! Teachers were invited, but not required to attend the Zoom training provided by Principal Marshall. This tool was meant to help with opportunities for virtual classrooms. It was a tremendous surprise to have so many stepping out of their comfort zone to learn to use this tool. From there the virtual learning has grown, as this week, Mary Sonner provided a virtual presentation for the teachers to learn another virtual teaching platform called Screen casting 101. 21/25 teachers attended this Zoom training and only two days later, nearly 50% of those teachers had already launched their first online lesson for students.

Finally, beyond teaching students, collaborating with colleagues to plan lessons and keeping open lines of communications with our families, our teachers are continuing to prepare for the upcoming school year. Many have attended voluntary virtual training, specific to their roles in the building. The Literacy Team has, for example, participated in two textbook program presentations. We have narrowed our choices down to the final two programs at this time.

The wins that have come out of this experience are too numerous to count or list for our Elementary School. I'm beyond proud of the way the staff and community of RULH District has pulled together to make what could have been a travesty for our education system turn into multiple pathways for successes for our children.

Executive Content

Mr. Wilson thanked the principals' for their hard work during this COVID-19 crisis by keeping our students educated, our parents informed, and for the student spot-lights for our graduating seniors.

Subject	E. Kara Williams, Special Services Coordinator
Meeting	Apr 21, 2020 - Regular Meeting - Virtual
Category	3. Administrative Report
Access	Public
Type	Information

Special Services Board Report

March 18/April 21, 2020

March DLT

Held _____ 20 _____

We will resume in April and our focus will be on the One Needs Assessment as well as PD plan for the 20-21 school year.

OTES 2.0 will also be discussed!

ESEA Desk Review

Desk Review is complete! No major issues, just a few minor adjustments.

Special Education Staff

I want to say how very PROUD I am of the staff, they worked hard to meet timelines on short notice, as well as getting plans together, and also finding ways to touch base with their students during the time off!

PROUD TO BE A BLUEJAY!

4. Financial Reports & Resolutions

Subject	A. Minutes
Meeting	Apr 21, 2020 - Regular Meeting - Virtual
Category	4. Financial Reports & Resolutions
Access	Public
Type	Action
Recommended Action	To approve the minutes from the February 12, 2020 Regular meetings as presented. There were not minute records for March 2020 meeting as it was canceled due to COVID-19 State shut down restrictions.
See draft copy of minutes attached for your review.	

File Attachments
February 12 2020 regular minutes.pdf (1,380 KB)

Executive Content
Please review draft minute records below, and advise of any noted additions or corrections.

Subject	B. Financial Report
Meeting	Apr 21, 2020 - Regular Meeting - Virtual
Category	4. Financial Reports & Resolutions
Access	Public
Type	Action
Recommended Action	To approve the Financial reports as presented for the months ending February 29, 2020 and March 31, 2020

Admin Content
Please see the following financial reports for the month ending February 29, 2020:
A1 - Cash Reconciliation
A2 - Financial Summary Report by Fund
B - Summary Check Listing

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- D - General Fund Appropriation Summary Report
- F - Utility Report

Please see the following financial reports for the month ending March 31, 2020:

- A1 - Cash Reconciliat ion
- A2 - Financial Summary Report by Fund
- B - Summary Check Listing
- D - General Fund Appropriation Summary Report
- F - Utility Report

Administrative File Attachments
A1_CSHREC_Feb 20_Signed.pdf (25 KB)
A2_FINSUMM_Feb 20.pdf (18 KB)
B_CHECKS_All_Feb 20.pdf (17 KB)
D_APPSUM_Board_Feb 20.pdf (10 KB)
F_Utility Report_2019-2020.pdf (92 KB)
A1_CSHREC_Mar 20_Signed.pdf (24 KB)
A2_FINSUMM_Mar 20.pdf (18 KB)
B_CHECKS_All_Mar 20.pdf (21 KB)
D_APPSUM_Board_Mar 20.pdf (10 KB)
F_Utility Report_2019-2020.pdf (95 KB)

Executive Content

Please see the following financial reports for the month ending February 29, 2020:

- A1 - Cash Reconciliation
- A2 - Financial Summary Report by Fund
- B - Summary Check Listing
- C - Vendor Detail Check Listing
- D - General Fund Appropriation Summary Report
- E - Summary Receipt Listing
- F - Utility Report

I have also attached my monthly Detail Treasurer Report which gives a month to month comparison and explanations.

Please see the following financial reports for the month ending March 31, 2020:

- A1 - Cash Reconciliation
- A2 - Financial Summary Report by Fund
- B - Summary Check Listing
- C - Vendor Detail Check Listing
- D - General Fund Appropriation Summary Report
- E - Summary Receipt Listing
- F - Utility Report
- G - Investment Portfolio

I have also attached my monthly Detail Treasurer Report which gives a month to month comparison and explanations.

Executive File Attachments
A1_CSHREC_Feb 20_Signed.pdf (25 KB)
A2_FINSUMM_Feb 20.pdf (18 KB)
B_CHECKS_All_Feb 20.pdf {17 KB)
C_CHEKPY_Board_Feb 20.pdf (49 KB)
D_APPSUM_Board_Feb 20.pdf (10 KB)
E_RECRPT_Feb 20.pdf (21 KB)
F_Utility Report_2019-2020.pdf (92 KB)
Treasurer Detail Report for Mar 18 2020.pdf (100 KB)
A1_CSHREC_Mar 20_Signed.pdf (24 KB)
A2_FINSUMM_Mar 20.pdf (18 KB)
B_CHECKS_All_Mar 20.pdf (21 KB)
C_CHEKPY_Board_Mar 20.pdf (37 KB)

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D_APPSUM_Board_Mar 20.pdf (10 KB)
E_RECRPT_Mar 20.pdf (24 KB)
F_Utility_Report_2019-2020.pdf (95 KB)
G_Investment Portfolio_03312020.pdf (69 KB)
Treasurer Detail Report for Apr 21 2020.pdf (103 KB)

Subject C. Budgetary Additions and Modifications

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To approve the budgetary revenue and appropriation modifications as presented by the Treasurer.

2019-20 Budget Appropriation Modifications
Board Review - April 21, 2020

Type	Amount	Account Code	Description/ Purpose
New FUND/SCC			
Add			
APPROPRIATIONS:			
Mod	300.00	006-2419-430-9003-000000-000-00-000	Budgetary Modifications
	(300.00)	006-3120-430-9003-000000-000 -00-000	Budgetary Modifications
Add	8,000.00	006-3190-419-9003-000000-000-00-000	Budget for K-12 Consulting Services
Add	6,631.83	001-2829-162-0000-000000-000-00-000	Budget for A. Hauke Termination ben
Mod	2,815.04	001-2720-162-0000-000000-002-00-000	Budget Modifications for Termination
	1,492.72	006-3120-162-9003-000000-001 -00-000	Budget Modifications for Termination
	(4,307.76)	001-2500-162-0000-000000-005-00-000	Budget Modifications for Termination
Mod	2,020.00	300-4590-890-9316-000000-002-00-000	New Advisor/Coach Budget
Mod	4,000.00	401-3260-640-9020-000000-004-00-000	St. Michael Aux Fund Mod to purchas
	(4,000.00)	401-3260-520-9020-050000-004 -00-000	St. Michael Aux Fund Mod to purchas
Mod	100.00	001-2421-510-0000-000000-003 -00-000	Budgetary mods to office supply bud
	1,100.00	001-2500-510-0000-000000-005-00-000	Budgetary mods to office supply bud
	(1,200.00)	001-2212-510-0000-000000-000 -00-000	Budgetary mods to office supply bud
Mod	650.00	018-2421-510-9002-000000-002-00-000	MS Principal Fund budget modificaito
	(650.00)	018-2421-430-9002-000000-002 -00-000	MS Principal Fund budget modificaito
Mod	400.00	001-2500-510-0000-000000-005-00-000	Increase supply budgets due to adde

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	300.00	001-2421-510-0000-000000-003-00-000	Increase supply budgets due to adde
	500.00	001-1110-510-0000-000000-001-00-000	Increase supply budgets due to adde
Mod	500.00	034-2700-570-0000-000000-003-00-000	Increase in needed cleaning supplies
Mod	500.00	001-2212-430-0000-000000-000-00-000	Budgetary Modifications
	(500.00)	001-2421-430-0000-000000-002-00-000	Budgetary Modifications
Mod	1,500.00	001-2720-452-0000-000000-002-00-000	Budget Increase due to Rumpke rate
Mod	(312.00)	001-2310-844-0000-000000-000-00-000	State Foundation/ESC Deduction Adj
	(1,818.00)	001-2150-475-0000-000000-000-00-000	State Foundation/ESC Deduction Adj
	(12,120.00)	001-2140-475-0000-000000-000-00-000	State Foundation/ESC Deduction Adj
	(30,202.00)	001-1280-475-0000-000000-001-00-000	State Foundation/ESC Deduction Adj
	5,379.00	001-1210-411-0000-000000-000-00-000	State Foundation/ESC Deduction Adj
	(21,407.52)	001-1130-477-0000-000000-000-00-000	State Foundation/ESC Deduction Adj
	(33,537.73)	001-1130-478-0000-000000-000-00-000	State Foundation/ESC Deduction Adj
	(27,060.67)	001-1247-474-0000-000000-003-00-000	State Foundation/ESC Deduction Adj
	(203.35)	001-1311-476-0000-000000-000-00-000	State Foundation/ESC Deduction Adj
	23,057.50	001-1130-471-0000-000000-003-00-000	State Foundation/ESC Deduction Adj
	6,437.25	001-1232-475-0000-000000-000-00-000	Southern Ohio ESC encumbrance mo
	2,050.29	001-1233-475-0000-000000-000-00-000	Southern Ohio ESC encumbrance mo
	10,011.23	001-1280-475-0000-000000-000-00-000	Southern Ohio ESC encumbrance mo
	(448.59)	001-2181-475-0000-000000-000-00-001	Southern Ohio ESC encumbrance mo
	(4,741.44)	001-2181-475-0000-000000-000-00-002	Southern Ohio ESC encumbrance mo
	569.47	001-2183-475-0000-000000-000-00-000	Southern Ohio ESC encumbrance mo
	(1,655.17)	001-2213-475-0000-000000-000-00-001	Southern Ohio ESC encumbrance mo
	(227.60)	001-2213-475-0000-000000-000-00-002	Southern Ohio ESC encumbrance mo
Mod	2,500.00	001-2500-847-0000-000000-005-00-000	Increase budget for Delinquent Land
Mod	500.00	001-2500-843-0000-000000-005-00-000	Increase budget for State Audit Cost
	(63,377.50)	Net Total Appropriation Modifications	
REVENUES:			
Mod	750.00	300-1620-9316-000000-002	New Advisor/Coach Budget
	1,800.00	300-1690-9316-000000-002	New Advisor/Coach Budget
Mod	9,492.22	006-5100-9003-000000-000	Budgetary Mod to Transfer-in for Foo encumbrances
Mod	21,497.16	001-3110-0000-000000-000	State Foundation/ESC Deduction Adj
	(20,838.51)	001-1227-0000-000000-000	State Foundation/ESC Deduction Adj
	12,700.87	Net Total Revenue Modifications	

Mod = Modifications to original budget
Additions = New Budget

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Additions

Subject D. Approve New CD Investments Reinvest

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Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To approve the reinvestment of \$250,000 in an FDIC Insured Certificate of Investments as recommended by the treasurer:

Recommend that the \$250,000 CD Investment with Morgan Stanley for 18 months which matured on 3/27/2020 at a rate of 2.6%, be reinvested in a \$250,000 Merrick Bank CD for 24 months at a rate of 1.5%.

Subject E. Section 125 Plan Amendment - CARE Act

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 4. Financial Reports & Resolutions

Access Public

Type Action

Recommended Action To approve the required amendments to Section XI of the District's Section 125 Flexible Benefit Plan to include changes in the definition of medial expense related to the Coronavirus Aid, Relief, and Economic Security Act (CARES Act).

See amendment document attached.

File Attachments
125 Plan-CARES Act-amendment-2020.pdf (115 KB)

Subject F. 2021 Workers Comp Rating Program Agreement

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 4. Financial Reports & Resolutions

Access Public

Type Action (Consent)

Recommended Action To approve the 2021 Workers' Compensation Group Experience Rating Program agreement with Spooner Inc as our Third Party Administrator as recommended by the Treasurer. Due to the fact there is no guarantee of the \$8,552 in refunds under the Group Retro Program for 2021, I have opted to take the guaranteed up front 21% premium savings under the Group Experience Program for 2021.

- Since the 2015 policy year, Ripley Union Lewis Schools has saved approximately \$63,621 in past and future premiums due to handicap reimbursements and program participation.
- Spooner, Incorporated obtained two handicap reimbursements, which are projected to save the company \$3,590 in premium for the 2015 - 2023 policy years.

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- Ripley Union Lewis Schools enrolled in a group rating program, with Spooner, Inc., in the 2019 policy year and is projected to save approximately \$11,236 in premium for participating in this program.
- Ripley Union Lewis Schools enrolled in a group retrospective program, with Spooner, Inc., in the 2015 - 2018 and 2020 policy years. The company can enroll for the 2021 policy year and is projected to receive refunds of \$48,795 by participating in the group retrospective rating program in these policy years.
- Ripley Union Lewis Schools is rated at -2% with premiums of \$33,061 for the 2020 policy year. The school enrolled in the group retro program for the 2020 policy year and we project refunds of \$11,480 from participating in this program for the 2020 policy year.
- Ripley Union Lewis Schools is projected to be rated at -3% with premiums of \$33,061 for the 2021 policy year. The school can enroll in the group retro program and receive refunds of \$8,552 for the 2021 policy year.

Subject	G. Motion and Second
Meeting	Apr 21, 2020 - Regular Meeting - Virtual
Category	4. Financial Reports & Resolutions
Access	Public
Type	Action
Recommended Action	(Resol. #04-20-072) Mr. Oberschlake moved and Mrs. Huff seconded upon the recommendation of the treasurer to approve the minutes, financial report, and financial resolutions as presented.
	Yea - Mr. Cluxton Yea - 5 Nay - 0 Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mrs. Stauffer Yea - Mr. Wilson

5. Facilities and Transportation

Subject	A. Accept Quote MS Kitchen Oven
Meeting	Apr 21, 2020 - Regular Meeting - Virtual
Category	5. Facilities and Transportation
Access	Public
Type	Action
Recommended Action	To accept the quote from C&T Design for the purchase and installation of one (1) new Electrolux Professional Skyline ProS62 Combi Oven Model No. 219681 for the MS Kitchen in the amount of \$23,397.59
	\$20,000 of this oven purchase is being paid for through the National School Lunch Program Equipment Assistance Grant awarded to the district for FY20.
	<u>Executive Content</u> Quote from C&T Design - \$23,397. 59 Quote from F.G. Schaefer -\$23,028.00

Held _____ 20 _____

Quote from Bushong Resturant Equip - \$23,385.05

See quote analysis worksheet attached.

Executive File Attachments
Bid Tabulati on_MS Ovens_2020 .pdf (86 KB)

Subject **B. Motion and Second**

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 5. Facilities and Transportation

Access Public

Type Action

Recommended Action **(Resol. #04-20-073)** Mr. Wilson moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the Facilities and Transportation resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Oberschlake
Yea - Mrs. Stauffer
Yea - Mr. Wilson

6. Education/Curriculum/Instruction

Subject **A. Motion and Second**

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 6. Education/Curriculum/Instruction

Access Public

Type Action

Recommended Action moved and seconded upon the
recommendation of the superintendent of schools to approve the
Education/ Curriculum/Instruction resolutions as presented.

_____ Mr. Cluxton _____ Yea _ Nay
Mrs. Huff Motion carried
Mr. Oberschlake
Mrs. Stauffer
Mr. Wilson

No items for review at this time.

7. Personnel - Administrative

Subject **A. Administrative Contract for Kara Williams**

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Meeting Apr 21, 2020 - Regular Meeting - Virtual
Category 7. Personnel - Administrative
Access Public
Type Action
Recommended Action To approve and issue Kara Williams, Special Services Coordinator, a 2 year contract effective August 1, 2020.

Subject B. Motion and Second

Meeting Apr 21, 2020 - Regular Meeting - Virtual
Category 7. Personnel - Administrative
Access Public
Type Action
Recommended Action (Resol. #04-20-074) Mr. Wilson moved and Mr. Oberschlake seconded upon the recommendation of the superintendent of schools to approve the Personnel - Administrative resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Oberschlake
Yea - Mrs. Stauffer
Yea - Mr. Wilson

8. Personnel - Confidential

Subject A. Confidential Contract for Bill Frazier
Meeting Apr 21, 2020 - Regular Meeting - Virtual
Category 8. Personnel - Confidential
Access Public
Type Action
Recommended Action To approve and issue Bill Frazier, Transportation Supervisor, a 2 year contract effective August 1, 2020.

Subject B. Motion and Second

Meeting Apr 21, 2020 - Regular Meeting - Virtual
Category 8. Personnel - Confidential
Access Public

Held _____ 20____

Type	Action
Recommended Action	(Resol. #04-20-075) Mrs. Huff moved and Mr. Wilson seconded upon the recommendation of the superintendent of schools to approve the Personnel - Confidential resolutions as presented.
	Yea - Mr. Cluxton Yea - 5 Nay - 0 Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mrs. Stauffer Yea - Mr. Wilson

9. Personnel - Certified

Subject	A. Roberta Armstrong Retirement
Meeting	Apr 21, 2020 - Regular Meeting - Virtual
Category	9. Personnel - Certified
Access	Public
Type	Action
Recommended Action	To accept the retirement letter from Roberta Armstrong as District Librarian effective 5-29-2020 after 25 years of service with RULH Schools.
	The entire board and administration wished to express a huge thank-you to Mrs. Armstrong for her years of dedication to the students and staff of the RULH School district. The plan is that once we get back to more normal face to face meetings that we can have Mrs. Armstrong attend and present her special recognition and plaque at that time.
File Attachments Armstrong Retirement Letter eff.pdf (21 KB)	

Subject	B. Motion and Second
Meeting	Apr 21, 2020 - Regular Meeting - Virtual
Category	9. Personnel - Certified
Access	Public
Type	Action
Recommended Action	(Resol. #04-20-076) Mrs. Stauffer moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the Personnel - Certified resolutions as presented.
	Yea - Mr. Cluxton Yea - 5 Nay - 0 Yea - Mrs. Huff Motion Carried - Y Yea - Mr. Oberschlake Yea - Mrs. Stauffer Yea - Mr. Wilson

10. Personnel - Classified Substitute

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Subject **A. Mark Thomas - Classified Substitute for Custodian**

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 10. Personnel - Classified Substitute

Access Public

Type Action

Recommended Action To approve Mark Thomas, Van/Bus Driver, to be added to the Classified Substitute List as a substitute custodian for the 2019-2020 school year.

Subject **B. Motion and Second**

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 10. Personnel - Classified Substitute

Access Public

Type Action

Recommended Action **(Resol. #04-20-077)** Mr. Oberschlake moved and Mrs. Huff seconded upon the recommendation of the superintendent of schools to approve the Personnel - classified substitute resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Oberschlake
Yea - Mrs. Stauffer
Yea - Mr. Wilson

11. Personnel - Athletic Volunteers

Subject **A. James "Duke" Regenstein - Unpaid Volunteer for HS Softball**

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 11. Personnel - Athletic Volunteers

Access Public

Type Action

Recommended Action Approve James "Duke" Regenstein as an unpaid volunteer for Softball for the 2020-21 school year.

Due to all spring sports being canceled by OSHAA, no action was deemed necessary on this resolution at this time.

Subject **B. Jessika Taylor - Unpaid Volunteer for HS Softball**

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 11. Personnel - Athletic Volunteers

Access Public

Held _____ 20 _____

Type Action

Recommended Action Approve James "Duke" Regenstein as an unpaid volunteer for Softball for the 2020-21 school year.

Due to all spring sports being canceled by OSHAA, no action was deemed necessary on this resolution at this time.

Subject C. Motion and Second

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 11. Personnel - Athletic Volunteers

Access Public

Type Action

Recommended Action _____ moved and _____ seconded upon the recommendation of the superintendent of schools to approve the Personnel - classified resolutions as presented.

_____ Mr. Cluxton ____ Yea _ Nay
_____ Mrs.Huff Motion Carried
_____ Mr. Oberschlake
_____ Mrs. Stauffer
_____ Mr. Wilson

Due to all springs sports being canceled by OSHAA, no action was deemed necessary on this resolution at this time.

12. Administrative/Advisory

Subject A. Declaring an Emergency and Student Grading System Resolution

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 12. Administrative/Advisory

Access Public

Type Action

Recommended Action To approve the Resolution declaring an emergency and suspending board policy related to the student grading system due to the declared state of emergency in Ohio which closed schools.

File Attachments
RULH (General) COVID Grade Policy Resolution RML041420.pdf (30 KB)

Subject B. Third Grade State Assessments Resolution

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 12. Administrative/Advisory

Access Public

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Type Action

Recommended Action To approve the Resolution regarding paper testing for third grade state assessments beginning with the 2020-2021 school year.

Mr. Wilkins noted that we feel it will be advantageous and not complicated with electronic test.

File Attachments
RULH (General) Third Grade Paper Assessments Resolution RML041420 .pdf (22 KB)

Subject C. 2019-20 Teacher Evaluations MOU

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 12. Administrative/Advisory

Access Public

Type Action

Recommended Action To approve the Memorandum of Understanding regarding 2019-20 Teacher evaluations that were not completed prior to March 14, 2020.

File Attachments
Ripley COVID 19 Evaluation MOU RML V2 041620.pdf (24 KB)

Subject D. Superintendent and Treasurer Authority Resolution

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 12. Administrative/Advisory

Access Public

Type Action

Recommended Action To approve the Resolution regarding Superintendent and Treasurer Authority as presented, which allows the Superintendent and Treasurer to take emergency measures, make decisions using their best judgment and to expend funds for products and services needed to respond to this emergency up to the specified dollar amount.

File Attachments
Board Resolution Regarding Authority 4-21- 20.pdf (20 KB)

Subject E. Partnership with Lewis County Care Center, Inc. dba Primary Plus MOU

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 12. Administrative/Advisory

Access Public

Held _____ 20 _____

Type Action

Recommended Action To approve the Memorandum of Understanding with Lewis County Primary Care Center, Inc. dba Primary Plus regarding the school based health center for a term of three (3) years from the effective date of agreement.

File Attachments
Primary Plus MOU RML041420.pdf (43 KB)

Subject F. Service Agreement with Child Focus, Inc.

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 12. Administrative/Advisory

Access Public

Type Action

Recommended Action To approve the service agreement with Child Focus, Inc. regarding the day treatment services at the high school effective August 1, 2020 through June 20, 2021.

File Attachments
RULH (General) CFI Services Agreement wPamelaSignature.docx .pdf (393 KB)

Subject G. RULHEAMaster Agreement

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 12. Administrative/Advisory

Access Public

Type Action

Recommended Action To approve the agreement with RULHEA effective July 1, 2020 and expiring June 30, 2023 as presented.

Subject H. Revise Policy 8450 - Control of Casual-Contact Communicable Diseases

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 12. Administrative/Advisory

Access Public

Type Action

Recommended Action 1st and Final reading to approve revisions to Policy 8450 - Control of Casual-Contact Communicable Diseases per NEOLA.

The revision is to add: and others designated by the Ohio Department of Public Health. See attached Policy.

File Attachments
PO 8450 Control of Casual Contact Communicable Diseasea.pdf (60 KB)

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Subject **I. Motion and Second**

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 12. Administrative/Advisory

Access Public

Type Action

Recommended Action **(Resol. #04-20-078)** Mr. Wilson moved and Mr. Oberschlake seconded upon the recommendation of the superintendent of schools to approve the above Administrative/Advisory resolutions as presented.

Yea - Mr. Cluxton Yea - 5 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Oberschlake
Yea - Mrs. Stauffer
Yea - Mr. Wilson

13. Old Business

Subject **A. Track Update**

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 13. Old Business

Access Public

Type Information

Mr. Young and Mr. Zurbuch will be contact Heiberger Paving regarding planned final repairs to the track for April.

14. New Business

Subject **A. COVID-19 concerns**

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 14. New Business

Access Public

Type

Mr. Wilson asked about what is being planned for dealing with health concerns related to COVID-19 when school is allowed to resume, such as check student temperature before that board the bus.

Mr. Wilkins assured him that we would take whatever required and necessary steps to protect our students and staff at that time, but there is no way possible to address those at this time until we know what we are dealing with at that time.

15. Correspondence

Subject **A. Thank you card**

Meeting Apr 21, 2020 - Regular Meeting - Virtual

Category 15. Correspondence

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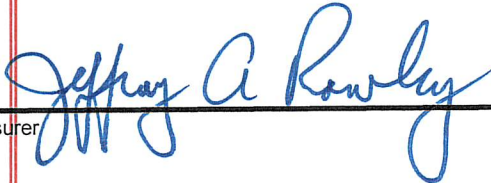
Access Public
Type Information

Thank you card from the Carpenter Family and Thank you letter from Tom Zachman were presented to the board.

16. Adjourn

Subject A. Adjourn
Meeting Apr 21, 2020 - Regular Meeting - Virtual
Category 16. Adjourn
Access Public
Type Action
Recommended Action Mr. Oberschlake moved and Mrs. Stauffer seconded to adjourn the virtual meeting at 8:05 pm.

Yea - Mr. Cluxton Yea - 5 Nay - 0
Yea - Mrs. Huff Motion Carried - Y
Yea - Mr. Oberschlake
Yea - Mrs. Stauffer
Yea - Mr. Wilson

Treasurer 

Board President 

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BEAR GRAPHICS 800-325-8094 FORM NO 10146

Held _____ 20____